

**GOVERNMENT OF MEGHALAYA  
DIRECTORATE OF HIGHER AND TECHNICAL EDUCATION  
SHILLONG**

**APPLICATION FORM FOR APPOINTMENT ON DEPUTATION BASIS**

Post against which application has been submitted	Principal, Shillong Government College of Engineering, Shillong.
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Paste  
passport size  
photograph in  
this space

**A. Personal information:-**

1.	Name of the Applicant	:	
2.	Gender	:	
3.	Date of Birth	:	
4.	Present Designation	:	
5.	Date of appointment to present post	:	
6.	Pay Scale of the post presently held	:	
7.	Present Pay Level/ Basic Pay of the Employee	:	
8.	Name of Parent Department/ Board/ Corporation	:	
9.	Total work experience	:	
10	Place of Posting	:	
11.	Contact Details	:	
	(a) Email ID	:	
	(b) Mobile Number	:	

**B. Educational Qualifications:-**

S. no	Qualification / Degree	Specialization	Year of Passing	CGPA/Rank/Div./Equivalent	Institution / University
1.					
2.					
3.					
4.					
5.					

**C. Experience Details :-**

S. no	Designation	Name of Organization	Pay Scale/Pay Band	Gross Pay (p.m)	Working from	Working to	Nature of work/ Roles & Responsibilities
1.							
2.							
3.							
4.							
5.							

**D. Details of trainings undertaken, published papers, guided research & other achievement  
(Please attach additional sheet if required):**

1.	
2.	
3.	
4.	

**E. Details of previous deputation/foreign assignment (if any):-**

S.No	Organization	Designation	From	To
1				
2				

<b>F.</b>	Whether debarred from deputation? If yes, please furnish details.	:	
<b>G.</b>	Whether cooling off period completed? If yes, date of return from previous deputation with details, whenever applicable		

H. i) Any vigilance/ inquiry/ criminal case in the past or pending against you? Yes or No

If yes, give details:

ii) Have you ever been removed/ dismissed from your service or penalized on account of any issue) Yes or No.

If yes, give details:

**I. Declaration:**

I hereby declare that the statements made in the application are true, complete and correct to the best of my knowledge and belief, and nothing has been concealed/distorted. In the event of any of the information being found false or incorrect or any ineligibility being detected before or after the selection, my candidature / appointment shall be liable to be summarily cancelled / terminated.

(Name and Signature of the Candidate)

Address:-\_\_\_\_\_

Mobile No.:\_\_\_\_\_

Date:\_\_\_\_\_

Place:\_\_\_\_\_

### **General Guidelines**

1. Interested candidates fulfilling the eligibility criteria are requested to apply in the prescribed proforma only.
2. Candidate not fulfilling the minimum eligibility criteria shall be summarily rejected
3. The Competent authority reserves its right to:
  - a) relax age/qualification/experience for otherwise exceptionally good candidates
  - b) to cancel/withdraw the advertisement without any prior notice
4. Submission of NOC & Vigilance / Integrity clearance from the present employer and/or parent department is mandatory. However, in case the NOC/Vigilance clearance is not available at the time of application, the same should be submitted at the time of document verification before interview (in case called), failing which he/she would not be allowed to attend the interview.
5. Merely fulfillment of the eligibility criteria i.e qualification/experience does not confer the right to be called for interview/selected.
6. The decision of the Selection Committee shall be final and binding no correspondence in this regard will be entertained, Canvassing in any type and from any source will disqualify the candidature of the applicant.
7. In case of any dispute / grievance that may occur / be represented during the entire process of selection, the decision of competent authority shall be final and binding.
8. The application should be addressed to “**The Director of Higher & Technical Education, Kennilworth Road, Near Shillong Public School, Laitumkhrah, Shillong, Meghalaya 793003**” superscribing 'Application for the post of Principal, Shillong Government College of Engineering, Shillong' on the envelope.
9. The last date for submission of application is **02.07.2025**
10. No interim communication shall be entertained.