

**GOVERNMENT OF MEGHALAYA  
EDUCATION DEPARTMENT**

No. EDN.176/2013/1

Dated Shillong, the 30<sup>th</sup> August, 2013.

**OFFICE ORDER**

The Competent Authority is pleased to constitute the Select Committee for purpose of promotion under the Directorate of Educational Research and Training, Meghalaya Shillong under Rule 8 (a) of the Meghalaya School Education Services Rules and Meghalaya School Service Rule under Education Department with the Chairman and Members as shown below:-

1. Commissioner Secretary/Secretary – Chairman.
  2. Director – Member.
  3. Joint Director – Member.
  4. Senior F.A. – Member.
  5. Under Secretary/ Special Officer – Member Secretary.
- (a) The Committee will prepare the select list for promotion to those grades according to number of vacancies and furnish to the Appointing Authority with the following documents:-
- (i) A list of members of the Service drawn up in order of seniority and consisting three times the number of vacancies referred to in sub-rule (a),  
Provided that such restriction shall not apply in respect of post where the total number of eligible persons is less than three times the number of vacancies and in such a case the Committee shall consider all the eligible officers.
  - (ii) The Character Rolls and Service Records of such members.
  - (iii) Any other documents and information as may be considered necessary by the Appointing Authority or required by the Committee.
- (b) The Committee after examining the Character Roll, Service Records and other documents in respect of all such person shall prepare a list based on seniority with due regards to individual merit and suitability. The number of persons to be included in the Select List shall be according to the actual number of vacancies. The list shall be furnished by the Committee to the Appointing Authority.
- (c) The names of persons in the list shall be placed in order of preference for promotion. In every case where a junior member is selected in preference to his/her seniors the Committee shall record in writing the reasons for doing so.

Sd/-

Commissioner & Secretary to the Govt. of Meghalaya.  
Education Department.