

## Expression of Interest (EOI) For Appointment as Portfolio Manager of “The Meghalaya Non-Government School and College Employees Centralised Provident Scheme”

The Board of Trustees constituted vide Government Notification No EDN.188/2012/55, dated 16th June, 2023 under Section 4(1) of the “Meghalaya Non-Government School and College Employees Centralised Provident Scheme Act 1969” to frame, control and administer a Centralised provident fund scheme to be called the “Meghalaya Non-Government School and College Employees Centralised Provident Scheme” invites expressions of interest (EOI) from public sector undertaking having experience and qualified portfolio management firms for the management of the Meghalaya Non-Government School and College Central Pension and Provident Fund.

The selected firm will be granted a **discretionary portfolio management mandate** focused on investments in public sector companies, with a **minimum Assets Under Management (AUM) threshold of INR 10 Lakh crores**.

### Eligibility Criteria

Interested portfolio management firms must meet the following requirements:

- **Experience** as an appointed Portfolio Manager for the Employees' Provident Fund Organisation (EPFO).
- **A PSU Asset Management Fund House with a PMS AUM of more than Rupees 10 Lakh Crores.**
- Proven expertise in **discretionary portfolio management** within public sector companies, with a minimum **AUM of INR 25,000 Cr.**
- Demonstrated track record in successfully managing **large-scale public sector funds.**
- Proficiency in handling a **diverse investment portfolio** while optimizing returns.
- The Portfolio Manager must be **registered with the Securities and Exchange Board of India (SEBI)** and authorized to provide Portfolio Management Services (PMS).

### Submission Requirements

Interested firms are requested to submit a comprehensive proposal, including:

- **A detailed company profile**, outlining expertise, experience, investment philosophy, and key team credentials.
- **A list of current clients**, along with performance metrics demonstrating fund management capabilities.
- Relevant **certifications and regulatory compliance documentation** to validate eligibility.

### Tenure of Appointment

The Portfolio Manager will be appointed on a **discretionary basis** for a **three-year term**, subject to performance evaluations. Upon mutual agreement between the Trust and the

appointed Portfolio Manager, the tenure may be extended **for an additional one year**, contingent upon satisfactory performance. The Portfolio Manager performance will be reviewed **on a regular basis** to ensure adherence to investment objectives and best practices.

**Submission Deadline & Contact Information**

Expressions of interest along with required documentation must be submitted on or before the 29<sup>th</sup> August, 2025 to the Secretary to the Government of Meghalaya through [megeeducation@yahoo.com](mailto:megeeducation@yahoo.com)

For any inquiries or clarifications, please contact [dhtemeghalaya@gmail.com](mailto:dhtemeghalaya@gmail.com)

**Additional Information**

- This EOI does not constitute a commitment on the part of Government of Meghalaya to appoint any applicant.
- Education Department, Government of Meghalaya reserves the right to reject any or all EOIs without assigning any reason thereof.

*Sd/-*

**(Vijay Kumar Mantri, IAS)**

Commissioner & Secretary to the Govt. of Meghalaya  
Education Department