

ORDERS BY THE GOVERNOR

NOTIFICATION

Dated Shillong, the 12th April, 2011

No-EDN. 171/2010/14 :- The Governor of Meghalaya is pleased to constitute the Governing Body of Kiang Nangbah Govt. College, Jowai with the following persons as members thereof for a further period of 3 (three) years with immediate effect.

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| 1. Director of Higher & Technical Education | - Chairman |
| 2. Addl. Director /Jt. Director of Higher & Technical Education | - Vice Chairman |
| 3. Principal concerned | -Member Secretary |
| 4. Two teachers representatives to be elected by the teachers from among the Heads of Department etc. | -Member |
| 5. One representative from NEHU to be nominated By Vice Chancellor | -Member |
| 6. Two representatives from the Parents / Guardians | -Member |
| 7. One representative from the Technical Department (PWD) | -Member |
| 8. One prominent educationist. | -Member |
| 9. D. C. concerned or representative not below the rank of ADM | -Member |

The Terms of Reference are as under:-

- 1) Recommending proposals to Govt. for teaching and non-teaching posts.
- 2) Finalizing the duties and functions of teaching and non-teaching staff of the College as recommended by the Principal.
- 3) Performance evaluation and review of different Departments after examination results.
- 4) Recommend to the government for disciplinary action against any teaching and non teaching staff
- 5) Recommend co-curricular and extra curricular activities that will add quality to the academic life of the college.
- 6) Constitution of various Committees for sports and cultural activities.
- 7) Development and application of quality benchmarks / parameters for the various academic and administrative activities of the institution.
- 8) Recommends proposal for creation of infrastructure.
- 9) Organization of workshops, seminars on quality related themes and promotion of quality circles.
- 10) Documentation of the various programmes / activities leading to quality improvement.
- 11) Preparation of the Annual Quality Assurance Report (AQAR) to be submitted to NAAC based on the quality parameters.
- 12) (a) Evolve strategies concerning on ensuring timely, efficient and progressive performance of academic, administrative and financial tasks.
(b) Optimization and integration of modern methods of teaching learning and evaluation.
- 13) Look into students grievances.

Sd/-(P. S. Thangkhiew, IAS.,)
Principal Secretary to the Govt. of Meghalaya,
Education Department.

M..No&EDN. 171/2010/14 -A

Dated Shillong the 12' April, 2011 Copy to :-

1. The Director of Higher & Technical Education, Meghalaya, Shillong.
2. Registrar, NEHU, Shillong with a request to nominate one member to the Governing Body of Kiang Nangbah Govt. College, Jowai.
3. Principal, Kiang Nangbah Govt. College, Jowai for information and necessary action.
4. Members concerned.
5. Director, Printing and Stationery for favour of publication in the next issue of the Meghalaya Gazette.
6. I/C Website, Office of the Director of Higher & Technical Education, Meghalaya.

By Order etc.,
Sd/-
Under Secretary to the Govt. of Meghalaya,
Education Department.